

**TRANSFER
 ORDER FORM**
 Minimum Transfer \$20

Date Due
 / /

Name	
Address	
City, State, Zip	
Phone	Order Date

FILM TRANSFER		
Reel Size	# of Reels	Total Footage
50 ft (3" dia)	_____	_____
200 ft (5" dia)	_____	_____
400 ft (7" dia)	_____	_____
Other	_____	_____
Other	_____	_____
TOTALS	_____	_____
TOTAL FEET _____ @ _____ /foot = \$ _____		

SLIDE/PHOTO TRANSFER	
SLIDE ARCHIVING	_____ @ _____ /each = _____
PHOTO ARCHIVING	_____ @ _____ /each = _____
SLIDE MONTAGE	_____ @ _____ /each = _____
PHOTO MONTAGE	_____ @ _____ /each = _____
TOTAL \$ _____	

MUSIC INSTRUCTIONS		
<input type="checkbox"/> Easy Listening	<input type="checkbox"/> Classical	<input type="checkbox"/> Client Supplied
<input type="checkbox"/> Big Band	<input type="checkbox"/> Light Classical	
<input type="checkbox"/> Jazz	<input type="checkbox"/> New Age	

OFFICE USE ONLY:
PAYMENT METHOD: VISA MASTERCARD
 DISCOVER CASH CHECK NO _____
DATE PAID: _____/_____/_____

SPECIAL INSTRUCTIONS

- | CUSTOMER INSTRUCTIONS |
|---|
| 1. If you have more than one reel of film, number the reels in the order you would like them to appear. |
| 2. Slides and Photos should also be numbered (on back of photo or on mounted cardboard portion of slide). |
| 3. Titles/Menu pages should be listed on a separate sheet of paper or on title sheets. Provide instructions as to where the title is to be inserted. (Example: 'Before Reel 3'). |
| 4. We will repair any breaks in your film at no charge. |
| 5. Our studio has a 100% satisfaction guarantee policy. If, for any reason, you are not pleased with our work, please let us know. We will do whatever is necessary to correct the problem. |

ORDER ESTIMATE	
Total Film Transfer	_____
Total Slides/Photos	_____
# of Titles _____ @ \$3 ea	_____
# of Chapters _____ @ \$6 ea	_____
Music (\$15 per Master) <small>free with montage</small>	_____
VHS Copies _____ @ \$10 ea	_____
DVD Copies _____ @ _____ ea	_____
# Masters _____ @ _____	_____
Sales Tax	_____
Deposit	_____
Shipping	_____
GRAND TOTAL	=====